

# 2025 Spring - DRDCF Grant / Disbursement Application Form

This is the DRDCF Community Grant / Disbursement Application Form for 2025

The Foundation is now accepting applications for the Spring 2025 Granting Cycle.

If you have any questions, please contact: [Info@drdcf.ca](mailto:Info@drdcf.ca)

## Eligibility Criteria:

### 1) Organizations that are:

- **A)** Registered Charities or
- **B)** Other organizations partnered with a Qualified Donee. A Qualified Donee, as recognized through the Canada Revenue Agency, is an organization that can issue official donation receipts for gifts it receives from individuals and corporations.

2) Projects to support the needs in the Community in the following areas: Social Services, Health, Education, Environment, Arts & Culture, as well as the Community.

3) Projects that address opportunities that lead to self-sufficiency, promote cooperation and collaboration with other organizations, are efficient in their use of funds, and are innovative.

4) Projects not approved for Grants: Normal operating costs, religious or political projects, sports sponsorships (specifically excluded by CRA), deficit reduction, or general fundraising.

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\* Indicates required question

### 1. Email \*

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### 2. For What Purpose Are You Using This Form? *Applying for a Grant OR Disbursement of Earnings from a Designated Fund?* \*

*Check all that apply.*

- ☐ Grant
- ☐ Disbursement

### 3. Applicant Contact's Name \*

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**4. Applicant Contact's Email \***

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**5. Applicant Contact's Phone Number \***

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**6. Applicant's Signing Authority (*if different from above*) - Including Legal Name, Phone Number, and Email**

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**7. Applicant Organization's Legal Name \***

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**8. Applicant Organization's Mailing Address \***

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**CRA Definition of a Qualified Donee****Qualified donees**

Qualified donees are as follows:

- a registered charity (including a registered national arts service organization)
- a registered Canadian amateur athletic association
- a registered journalism organization
- a registered housing corporation resident in Canada constituted exclusively to provide low-cost housing for the aged
- a registered Canadian municipality
- a registered municipal or public body performing a function of government in Canada
- a registered university outside Canada, the student body of which ordinarily includes students from Canada
- a registered charitable organization outside Canada to which His Majesty in right of Canada has made a gift
- His Majesty in right of Canada, a province, or a territory
- the United Nations and its agencies

His Majesty in right of Canada, a province, or a territory, and the United Nations and its agencies are qualified donees that do not have to be registered to be recognized as such.

**9. Is the Applicant Organization a Qualified Donee? \***

Here is the list of Qualified Donees: <https://www.canada.ca/en/revenue-agency/services/charities-giving/list-charities/list-charities-other-qualified-donees.html>

*Mark only one oval.*

☐ Yes      *Skip to question 16*

☐ No

**SECTION 2: Sponsoring Organization (Qualified Donee)**

Sponsor, is a Qualified Donee for this Project, which will enter into an Intermediary agreement with the Applicant organization.

**10. Legal Name of Sponsoring Organization**

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**11. Sponsoring Organization's Contact Name**

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**12. Sponsoring Organization's Contact Phone #**

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**13. Sponsoring Organization's Contact Email**

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**14. Sponsoring Organization's Contact Mailing Address**

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**15. Sponsoring Organization's Signing Authority (*if different from above*) - Including Legal Name, Phone Number, and Email**

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**SECTION 3: CRA Charitable Registration Number****16. CRA Charitable Registration Number \***

Charitable Registration Number of Qualified Donee. For Definition go to:

<https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/operating-a-registered-charity/registration-number.html>.

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## SECTION 4: Seeking Funding for your Project

### GUIDELINES

Grants or disbursements are made to organizations recognized as registered charities by the Charities Division of the Canada Revenue Agency. Organizations without charitable status may seek the sponsorship of a bona fide charity, or may qualify to be included in a charitable program of the Foundation.

An organization applying for a grant or a disbursement will be expected to demonstrate fiscal responsibility and to have a committed volunteer executive committee.

#### The Foundation Grants or Disbursements:

- Support the needs in the community in at least one the following areas: Social Services, Health, Education, Environment, Arts and Culture, and Community; and
- Address opportunities, lead to self-sufficiency, promote cooperation and collaboration with other organizations, are efficient in their use of funds and/are are innovative.

The Foundation does not support normal operating costs, religious or political project, sports sponsorships (specifically excluded by CRA) or deficit reduction or general fundraising.

Grants are made for one (1) year only. Applications for continuing projects must show how provision has been made for future funding.

#### 17. Project Title (Short) \*

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#### 18. Project Description \*

Describe in detail how the project will support the needs in the community in at least one the following areas: Social Services, Health, Education, Environment, Arts & Culture, and Community; as well as address opportunities, lead to self-sufficiency, promote cooperation and collaboration with other organizations, are efficient in their use of funds and/are also innovative.

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#### 19. Project Budget \$ This Fiscal Year \*

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20. **Amount \$ of Grant Requested for the Project \***

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Email the following documents to [info@drdcf.ca](mailto:info@drdcf.ca) by **April 11, 2025** including the Grant Project Name, Contact Info, and the additional documents below:

1. A list of your Board of Directors or Executive.
  2. A copy of your most recent Financial Statement and a copy of your current operating budget.
  3. A brief account of the aims and programs of your organization.
  4. A description of the Project for which you are requesting support, and a Budget for the Project, showing clearly how a Grant from the DRDCF will be used.
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